



Schedule of communications Grand Georgian Refurbishment 2018/19

The following schedule outlines a sequenced summary of messages to and information shared with owners. This is provided to assist you if you need to go back through any correspondence we have sent.

Date	Summary
September 29, 2016	Invitation to dedicated refurbishment meeting on November 13 (Home Owner Weekend)
November 13, 2016	Live, initial presentation by BMR. Request for volunteers – Refurbishment Committee
December 21, 2016	Thanks to owners who attended HO Weekend meeting. Refurbishment Committee Members named. Announced first meeting of Committee has occurred
February 3, 2017	Notice of intention to refurbish – formal notification. Provisional discussion of scope, execution strategy and payment plan options
February 28, 2017	Owner information packages. Individualized cost estimates and explanation of process, payment plans, availability of FAQ and invitation to Town Hall Meeting on March 23, 2017
February 28, 2017	GG Refurbishment web page goes live (link given in Owner information packages). Contains FAQs and invites owners to check back for additional content as project progresses
March 3, 2017	Mailed hard copies of the Owner information packages
March 20, 2017	Town Hall Reminder email
March 23, 2017	Town Hall meeting in Vaughan at 7pm
April 4, 2017	Video of Town Hall meeting posted to web site